

Preparing the Works Cited

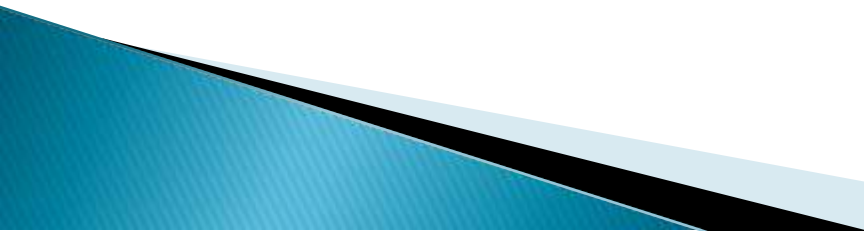


How to write a works cited

- ▶ Keep track of where you got the sources from

Preparing the Works Cited

Try looking in these places:

- the title page of a book, encyclopedia or dictionary
 - the heading of an article
 - the front, second, or editorial page of the newspaper
 - the contents page of a journal or magazine
 - the header (at the top) or footer (at the bottom) of a Web site
 - the *About* or the *Contact* page of a Web site
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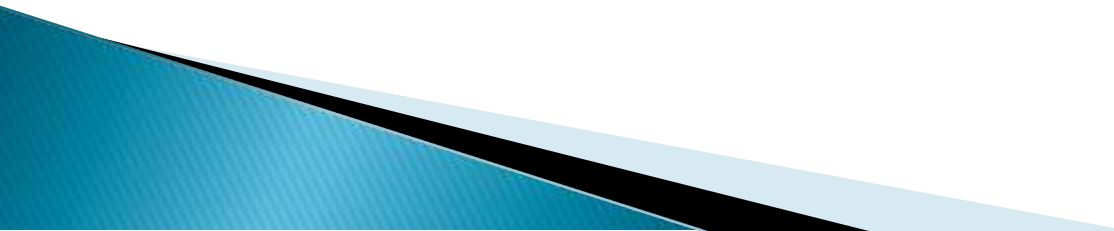
Writing the works cited

- ▶ Write down, photocopy, or print the following information for each source you find:
 - author's name
 - title of the publication (and the title of the article if it's a magazine or encyclopedia)
 - date of publication
 - the place of publication of a book
 - the publishing company of a book
 - the volume number of a magazine or printed encyclopedia
 - the page number(s)

Writing a Bibliography

- ▶ Collect this information for each Web Site:
 - author and editor names (if available)
 - title of the page (if available)
 - the company or organization who posted the webpage
 - the Web address for the page (called a URL)
 - the last date you looked at the page

Rules for writing a bibliography

- ▶ Remember the basics
 - ▶ Names of the authors
 - ▶ Dates
 - ▶ Page numbers
 - ▶ Titles
 - ▶ Place of publication
 - ▶ Publisher names
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Common systems of documentation

- ▶ Three commonly used systems of documentation
 - Author–Page System (MLA)
 - MLA--used in English and the humanities
 - Author–Date System (APA)
 - APA--used in psychology and the social sciences
 - Author Number System (CSE)
 - CSE--used in biology and other sciences

Parenthetical documentation

- ▶ Use the author's last name followed by the page number referenced in the work.
 - (Kurasawa 323).
- ▶ If the author's name is mentioned in the narrative
 - Kurasawa (323) found that
- ▶ If citing more than one work by the same author
 - (Dickens, *A Christmas Carol* 15)

Parenthetical documentation

- ▶ **Group or corporate authors**
 - (Modern Language Association 115)
(MLA 115)
- ▶ **Unknown Author**
 - ("Recent Innovations" 231)

Parenthetical documentation

- ▶ **Two or three authors**
 - (AuthorA, AuthorB, and AuthorC 323)
- ▶ **More than three authors**
 - (Bia, Pedreno, Small, Finch, Patterson 161)
 - (Bia et al. 161)
- ▶ **If the Works Cited list contains two or more authors with the same surname**
 - (A. DeCarrera 213)

Parenthetical documentation

- ▶ If the initial is also the same, use the whole first name.
 - (Annette DeCarrera 213)
- If the reference is to an exact quotation
- It may be true that "the attitude of the observer is of primary importance" (Robertson 136).

Parenthetical documentation

- For exact quotations from sources without page numbers
 - (Smith para 17)
 - As Smith points out . . .
 - In a May 1800 letter to Watt, Creighton wrote, "The excellent Satanism reflects immortal honour on the Club" (qtd. in Hunt and Jacob 493).

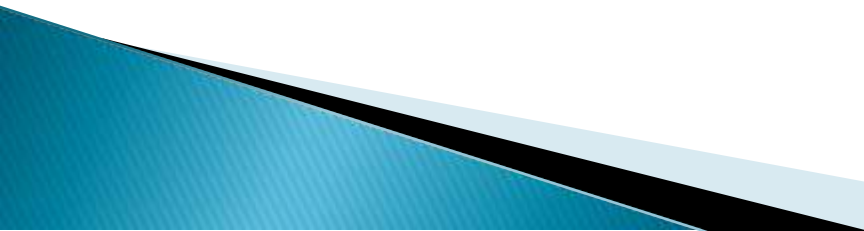
Works cited list

- ▶ Hunt, Lynn, and Margaret Jacob. "The Affective Revolution in 1790s Britain." *Eighteenth-Century Studies* 34.4 (2001): 491–521. Print.

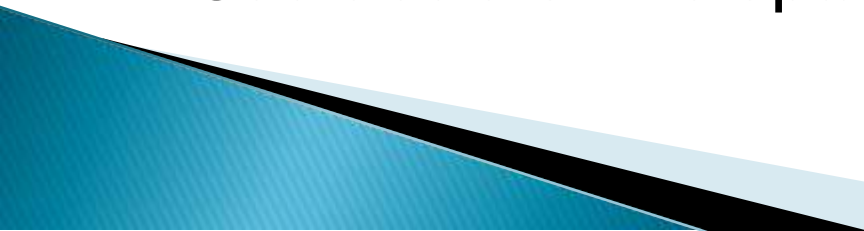
Parenthetical documentation

- ▶ **Web page**
- ▶ Abraham Lincoln's birthplace was designated as a National Historical Site in 1959 (National Park Service).

MLA Style

- ▶ **General rules**
 - ▶ Alphabetize your Works Cited page by author's last name, or, if the author's name is not given, by the first word of the title.
 - ▶ Italicize titles of books, magazines, scholarly journals, and web sites.
 - ▶ Enclose titles of articles, essays, poems, and short stories in quotation marks.
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MLA Style

- ▶ When certain information, such as an author, is missing, skip it and go on to the next part.
 - ▶ Single space after all punctuation.
 - ▶ Use a shortened form of the publisher's name
 - ▶ Indent five spaces or one-half inch after the first line of each entry.
 - ▶ Use double line spacing throughout.
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MLA Style

- ▶ Use 1” margins on all sides. Double space throughout. (only for articles)
- ▶ For pages that are not consecutive, such as newspapers, use a plus sign: “192+.”

MLA Style

- ▶ If some information is missing, indicate with
 - n. pag. (no pagination), n.p. (no publisher), n.d. (no date).
- ▶ Note the medium of publication:
 - Print, Web, Video, Personal interview, CD, Television, etc.

Citing Electronic Sources

- ▶ The electronic citation must include as much detailed information as possible

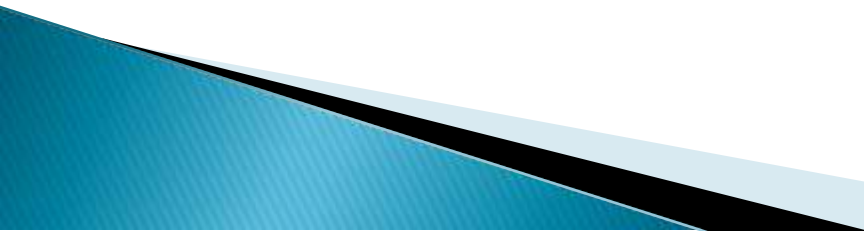
Citing Electronic Sources

- ▶ Title of the online document and/or the title of the site on which the document appears. If the title is not obvious, try viewing the source code and looking for the <title> tag; or if the document has a subject line and no title, use the subject line.
- ▶ Author, editor (maintainer), translator, or sponsoring organization;
- ▶ Number of pages, sections, or any other apparent organizational unit;
- ▶ Date, if provided (often “last date changes”)—include the month, day, and year;
- ▶ Date you accessed the information included in parentheses at the end of the citation (13 Jan.2000);
- ▶ URL (uniform resource locator) DOI (Digital Object Identifier) or other identifier

Citing Electronic Sources

- ▶ In addition, if available, you should also include
 - Information on purchasing a print version;
 - Version, volume, or issue number;
 - Name of the online service if the document is accessible only through that service.

Web Sites (MLA Style)

- Name of the author, compiler, director, editor, narrator, performer or translator of the work
 - Title of the work (italicized if the work is independent; in roman type and quotation marks if the work is part of a larger work)
 - Title of the overall Web site (italicized) if distinct from item 2
 - Version or edition used
 - Publisher or sponsor of the site; if not available, use **N.p**
 - Date of publication (day, month, and year, as available) if nothing is available, use **n.d.**
 - Medium of publication (**Web**)
 - Date of access (day, month, and year)
- 

Web Sites (MLA Style)

- ▶ **Basic Entry**

- ▶ Sutton, Bettye, et al. "1800–1810." *19th Century Cultural History*. Lone Star College–Kingwood Library, 2003. Web. 28 July 2007.

Web Sites (MLA Style)

- ▶ **Work Cited only on the Web, with URL**
- ▶ Lye, John. "Some Notes on Realism." Dept. of English Language and Literature, Brock U. 22 Apr. 2008. Web. 25 Aug. 2009. <<http://www.brocku.ca/english/courses/2F55/realism.php>>.
- ▶ **Author, no publication date**
- ▶ Mazer, Cary M. *Bernard Shaw: A Brief Biography*. Dept. of English, U of Pennsylvania, n.d. Web. 16 Sept. 2007.

Web Sites (MLA Style)

- ▶ **Online Periodical**

- ▶ Sarnoff, Nancy. "Web's Role in House Hunt Grows." *Chron.com*. Houston Chronicle, 1 Dec. 2007. Web. 18 Feb. 2008.

APA Style (Author–Date Method)

- Popularly used in the fields of social sciences
 - (Anthropology, Economics, Physical Education, Political Science, Psychology, and Sociology)
 - Biological and earth sciences
(Agriculture, Archaeology, Astronomy, Botany, Geology, and Zoology)
 - Education, Linguistics, and Business
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